

Board Of Trustee Reporting

Trustee Contact information is required to be updated **within 14 days** following the qualification and oath-taking of a newly elected trustee or for the filling of vacancy on the board (the county superintendent is responsible for providing information to the district clerk for the purpose of updating the Trustee Repository). The instructions on how to update your schools' information can be found at the following link: [Instructions](#). District Clerks are responsible for keeping their district's contact information up to date according to [§ 20-3-307, MCA](#).

Changes must be made by the Clerk in [OPI Contacts](#)

For more information, please contact **Amanda Zigan** at 406-444-3096, or contact us by email at opischoolfinance@mt.gov.